

## MEDICATION AT SCHOOL

### General Statement

Under normal circumstances, all student medications, both prescribed and over the counter should be administered before and/or after school hours under supervision of the parent or guardian. When it is necessary for a student to receive prescription or OTC oral medication, topical medication, eye drops, ear drops or nasal spray at school at school or school sponsored events, the parent must submit a written parental request and a written request from a licensed healthcare practitioner (LHP) prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent shall establish procedures for required and proper:

- A. Training, delegation, and supervision of staff members in the administration of medication to students by a registered nurse (RN), including oral medication, topical medication, eye drops, ear drops, and/or nasal spray;
- B. Designating staff members who may administer oral medication to students;
- C. Obtaining signed and dated parent/guardian and LHP request and authorization for administration of medications, including instructions from LHP if the medication is to be given for more than fifteen (15) days;
- D. Transporting medication to and from school;
- E. Storing medication in a locked or limited access area; and
- F. Labeling medication;
- G. Administering of medication, including, identification of student and medication;
- H. Documenting administration of medication, including errors, reactions, or side effects;
- I. Disposing of medications;
- J. Maintaining records pertaining to the administration of
- K. Maintaining student confidentiality.
- L. Permitting, as appropriate possession to carry and self-administration of medications necessary for student school attendance
- M. Permitting possession and self-administration of over the counter topical sunscreen products. (See Sunscreen Section below); and
- N. Reviewing and evaluating of medication practices and documentation.

School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 - Anaphylaxis Prevention and Response govern the use of injectable medication for the treatment of anaphylaxis

Except for limited situations, no school staff other than a RN or licensed practical nurse (LPN) may administer suppositories, rectal gels, or injections (except for emergency injections for students with anaphylaxis, as stated in School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Proce-

dures 3420 - Anaphylaxis Prevention and Response). In some situations, a parent designated adult (PDA) may administer certain injections.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

### **Sunscreen**

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

A. The product is regulated by the US Food and Drug Administration as an over-the-counter sunscreen product; and

B. If possessed by a student, the product is provided to the student by a parent/guardian.

### **Medical Marijuana:**

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. School nurses may not administer medical marijuana. See 3423 – Parental Administration of Marijuana for Medical Purposes, regarding parental administration of medical marijuana on school grounds, school bus, and school-sponsored activities.

Cross References	Board Policy 3419 Board Policy 3420 Board Policy 3423	Self Administration of Asthma and Anaphylaxis Medications Anaphylaxis Prevention and Response Parental Administration of Marijuana for Medical Purposes
Legal References:	RCW 28A.210.260 RCW 28A.210.270	Public and Private Schools- Administration of Medication — Conditions Public and Private Schools- Administration of Medication — Immunity from Liability

### **Management Resources:**

- 2019 – July Issue
  - 2018 – August Issue
  - 2017 – July Issue
  - 2014-February Issue
  - 2012-August Issue
  - Policy News*, February 2001
- Oral Medication Definition Expanded

**Adopted: November 27, 2012**

**Colton School District**

**Classification: Essential**

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